



# Masefield Primary School

Masefield Road, Little Lever, Bolton, BL3 1NG



CEO

Mrs. L. Whittaker

Headteacher

Mr. A. Done

Friday 5<sup>th</sup> September

Dear Parents and Carers,

As part of our staff training, school improvement plan, and our vision of excellence for all, we have been reviewing our Behaviour and Attitudes Curriculum at Masefield.

You will already have seen updates about our Masefield Way curriculum and the expectations we hold for every child. At Masefield, we believe that "exemplary behaviour allows every child to learn and therefore succeed." Our mission is simple: excellence for all.

To further support this, we are making some small but important changes to our morning lining-up procedures. These will begin from Monday 8<sup>th</sup> September.

## New Morning Procedures

- All children will wait on the playground in the morning.
- Staff will come onto the playground at 8.40am and blow the whistle a couple of minutes later.
- At the first whistle, children will stand still.
- At the second whistle, children will line up in their classes. (Children have practised this in school and know where to go.)
- Year 1–3 will line up on the KS1 playground. Year 4–6 will line up on the KS2 playground.
- Once lined up, staff will check uniform, take any brief messages from parents, and lead classes into school to begin morning work.
- If you need a longer discussion with a member of staff, please come to the office where we can arrange a phone call or meeting at a convenient time.

The aim of this change is to ensure all children are calm, focused, and ready to learn as soon as they enter the classroom. It also means our pastoral team can support children quickly and morning interventions can begin promptly.

## How you can help

- Please ensure your child arrives on time for 8.40am.
- Any children arriving after classes have entered the building will need to come through the office. Please note this means they will miss valuable morning work and pastoral support.



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www.masefield.bolton.sch.uk





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Thank you, as always, for your support in helping to make Masefield the very best it can be. We have had a wonderful start to the year as we launch our new initiatives, and we are excited to see the positive impact they will have over the year ahead.

With thanks,

Andy Done

Headteacher



Artsmark  
Silver Award  
Awarded by Arts  
Council England



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