

Masefield Primary School

Masefield Road, Little Lever,
Bolton, BL3 1NG

Tel: 01204 333714

Fax: 01204 333531

office@masefield.bolton.sch.uk

www.masefield.bolton.sch.uk

School Twitter: @MasefieldCP



Executive Headteacher: Mrs L Whittaker

Head of School: Mr A Done

Dear Parents/Carers,

This term Parent Conference Meetings will be taking place during the week beginning **25th March 2024**. As well as offering late night conferences, we are also able to arrange some appointments during the day, in order to accommodate as many parents as possible.

All after school appointments will take place on:

Monday 25th March from 3.30pm-6.00pm.

Please see the table below regarding daytime appointments:

Day	12.30-3.00	3.30-6.00
Monday 25 th March	Year 6R – Mrs Ritchie Year 6K – Mr Klimiuk Reception – Mrs Clark	Reception – Year 6 (All year groups)
Tuesday 26 th March	Year 1 – Mrs Walton Year 2 – Miss Tyrer	
Wednesday 27 th March		
Thursday 28 th March	Year 3 – Miss Illingworth Year 4J – Mrs Jolly Year 4R – Miss Ibrahim Year 5 – Miss Rigby	

Please complete the attached form and return to school by **Thursday 21st March 2024**. Appointments will be on a first come, first served basis. If you are unable to attend any of the times given, please speak to your child's class teacher, who will arrange a mutually convenient alternative time.

Thank you for your continued support.

Mr A Done
Head of School



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Parent Conference Appointments

March 2024

Name of Child: _____ Class: _____

Please **tick** the session you require:

Day	12.30-3.00	3.30-6.00
Monday 25 th March	Year 6R – Mrs Ritchie Year 6K – Mr Klimiuk Reception – Mrs Clark	Reception – Year 6 (All year groups)
Tuesday 26 th March	Year 1 – Mrs Walton Year 2 – Miss Tyrer	
Wednesday 27 th March		
Thursday 28 th March	Year 3 – Miss Illingworth Year 4J – Mrs Jolly Year 4R – Miss Ibrahim Year 5 – Miss Rigby	

I would like an appointment **as close to** _____ (please state time) as possible.*

Signed: _____ (Parent/Carer)

*Appointments will be given on a **first come, first served basis**. Please ensure your slip is returned to school by **Thursday 21st March 2024**.

