

KCSiE Online Safety Roles and Responsibilities



Bolton SICT	Governors and Academy Trust Board	Senior Leadership Team (SLT)	Designated Safeguarding Lead (DSL)	Teachers and Teaching Assistants	All adults within the school
<ul style="list-style-type: none">• Maintain filtering and monitoring systems.• Providing filtering and monitoring reports and alerts.• Completing actions following concerns or checks to systems.• Procure systems (with SLT and DSL).• Identify risk (with SLT and DSL).• Carry out reviews (with SLT and DSL).• Carry out checks (with SLT and DSL).	<ul style="list-style-type: none">• Overall strategic responsibility for filtering and monitoring.• Ensuring that filtering and monitoring standards are met.• Identify and assign a member of the SLT and a governor to be responsible in ensuring that the filtering and monitoring standards are being met.• Identify and assign the roles and responsibilities of staff and third parties, for example, external service providers.	<ul style="list-style-type: none">• Procuring filtering and monitoring systems.• Documenting decisions on what is blocked or allowed and why.• Reviewing the effectiveness of online safety provision.• Overseeing all reports and alerts.• Ensure all staff understand their role.• Ensure all staff are appropriately trained.• Ensure all staff follow policies and procedures.• Ensure all staff act on reports and concerns.	<ul style="list-style-type: none">• Overseeing and acting on filtering and monitoring alerts.• Overseeing and acting on safeguarding concerns.• Overseeing and acting on checks to filtering and monitoring systems.	<ul style="list-style-type: none">• Address online safety and appropriate behaviour in an age-appropriate way that is relevant to their pupils' lives.• Report all inappropriate online behaviour or any online safety incidents following the reporting flowchart.	<ul style="list-style-type: none">• General safeguarding as described in KCSiE statutory guidance.